

#29 DISCHARGE POLICY

The discharge or transfer of each resident will be based on the principles of greatest independence/least restrictive environment in which the resident has opportunity for experiencing a quality living environment in the community setting. The home, its services, and the services of resources in the community must meet the needs of the resident and move him/her towards maximum growth and skill development. Services for residents diagnosed with Alzheimer's or related conditions will be based on providing the safest and most stable environment possible to maintain resident skills.

The policy for the discharge or transfer of residents into or from a home is based on and subscribes to the regulatory standards of the Michigan Department of Health & Human Services - Bureau of Children and Adult Licensing and Valley Residential Services, Inc. policy.

1. This facility must give 30 day written notice to resident, designated representative, and responsible agency.
2. This facility cannot change residency from one home operated by the licensee to another home without written approval of resident or designated representative and the responsible agency.
3. Shall provide copies of resident records to resident or designated representative when requested. Fee may not exceed actual cost to licensee providing copies.

On the occasion of a request by parent or guardian for the release or discharge of a resident, Home Manager will promptly (within 48 hours) notify the placing agency and as appropriate, offer and discuss the advantages and disadvantages of discharging the resident. Such discussion should carefully include a review of practical affairs of the residents' activities of daily living and a realistic appraisal of the situation. If release is desired following discussion and appropriate consideration, planning for release must be carried out.

When in the opinion of Valley Residential Services, Inc. the placement or continued placement of a resident is not in the best interests of the resident or other residents in the facility, the agency shall have the right to reject or terminate the placement. Valley Residential Services, Inc. will document in writing to the resident, designated representative and the placing agency, the reasons for these determinations.

#30 EMERGENCY DISCHARGE

This facility may discharge before 30 days notice when:

1. There is substantial risk to resident due to inability of home to meet resident's needs or assure the safety and well being of other residents.
2. There is substantial risk, or an occurrence of self destructive behavior.
3. Substantial risk, or an occurrence of destruction of property.
4. Substantial risk, or an occurrence of serious physical assault.

"Substantial risk" means resident's behavior poses a serious imminent threat of bodily harm to himself/herself or others or the threat of the destruction of property and that the resident is capable of carrying out such harm or destruction. VRSI recognizes that emotional harm can be as threatening as physical harm and will seek guidance from licensing if this is occurring.

This facility must notify the resident, designated representative, responsible agency, and AFC licensing consultant (if applicable), (by fax or telephone).

Written notice must include:

1. Reason for proposed discharge and substantial risk posed.
2. Alternatives that have been attempted by the licensee.
3. Location resident will be moved, if known.

If agreement to discharge is justified, the resident shall not be discharged until an appropriate setting that meets the resident's immediate needs is located. Resident has the right to file a grievance.